

Coachella Valley Volunteers in Medicine

**AGENDA**

**BOARD OF DIRECTORS MEETING**

April 25, 2023, at 3:30 pm

(Snacks Provided)

Join Zoom Meeting

<https://us02web.zoom.us/j/89229798453?pwd=RkpWSUJ1cDFhTUpoS0hKcXJXYVVKdz09>

1. Call to Order
2. 2022 Audit Presentation CV Audit & Accounting
3. Minutes of February 28, 2023, Meeting Chauncey Thompson, Secretary/Treasurer
4. Consent Agenda
  - a. Minutes of 3/08/2023 Clinical Care Committee
  - b. Minutes of 3/15/2023 PR Communications Committee
  - c. Minutes of 3/28/2023 Executive Committee
  - d. Minutes of 3/29/23 & 4/04/2023 Event Team
  - e. March ED Report to Executive Committee
5. Financial Report Chauncey Thompson
  - a. Other
6. Clinical Report Greg Kuldandek, MD
  - a. March Operations Report Kristina Banda, Clinical Ops. Director
  - b. Other
7. Old Business
  - a. PR & Comm. Committee Linda Hodsdon, Committee Chair
  - b. Events Committee Update David Gandolfo, Chair and Mary Martin-Coor, Events & Coord. Manager
  - c. BDCC Golf Tournament Mary Martin-Coor
  - d. Self-Monitoring Programs Monica Salazar, Medical Assist.
  - e. Other
8. New Business
  - a. Board Self-Assessment Report Charlene Montgomery, Chair
  - b. Advisory Council Stewart Fleishman, Past Chair
  - c. Board Development Tom Thetford, Committee Chair
  - d. Other
9. ED Report Doug Morin, Executive Director

Coachella Valley Volunteers in Medicine  
Executive Committee Minutes  
HYBRID Meeting  
March 28, 2023

Present: Charlene Montgomery, Chair; Stewart Fleishman; Chauncey Thompson; Ron Hare; Greg KuldaneK

Staff: Doug Morin, and Kristina Banda

1. Meeting was called to order at 12:30pm by Charlene Montgomery, Chair
2. 1/24/2023 Exec. Minutes have been approved as presented. Motion to accept w/no revisions; CARRIED
3. Financial Report: Chauncey Thompson
  - a. February-
    - I. Springs Woman fundraiser; J&J event benefiting CVVIM raised about \$60K.
    - II. Grant 2023 Desert Health District: requested an extension to 2021 grant; not allowed to apply until that grant is clear. Once received, will reapply.
    - III. Houston Family Grant: received notice of \$25k grant for Diabetes & Hypertension including almost \$12k for Palm Springs Marketing. Should receive in April 2023.
    - IV. PS Expenses- \$67k from clinic opening till end of December, including staffing expenses. Thus far \$20k for January & February.
    - V. Thompson received notice from Bank of SoCal, in view of recent bank closures, informing us they are strong. However, it remains, our funds are only insured by FDIC to a max of \$250,000. An option is to divide and place in other banks.
  - b. Audit: Doug Morin
    - I. Ongoing. No issues noted thus far, on track to present to Board of Directors on 4/25<sup>th</sup>
4. Clinical Care: Greg KuldaneK, MD & Kristina Banda
  - I. Numbers are down, several clinics canceled in February due to provider inavailability.
  - II. Desert Hospital- still interested in residency. We currently don't have the patients to give to additional residents. Desert Hospital Discharge Planners are sending about 2/3 patients a week. Morin indicated TV ads will be purchased by months end.
5. February Operations Report: Kristina Banda
  - I. Cancellations in February from some of our Family Medicine and Internal-providers, numbers are slightly down.
  - II. Banda reported our No Shows rate was at 9%. 20 New patients for February

6. Old Business:

- a. Committee Update: Charlene Montgomery
  - I. PR Committee doing well; Logo has been chosen, will be shared at the 4/25 Board meeting. Working on entertainment in hopes to bring a boost. Changing Drag event in October from brunch to evening to draw more attraction
- b. Other:
  - I. Advisory Council- Stewart Fleishman head of new Advisory Council. Frist meeting held June 12<sup>th</sup>. Location & times TBD.
  - II. Personnel- Alejandra Calderon returns from Maternity leave on April 1<sup>st</sup>.

7. New Business:

- a. Provider Recognition was discussed, including ideas to recognize past providers such as; Display names w/years of service at clinic; Yearly Dinner; Thank You Banner to our Volunteers, tie in PR
- b. VIMY Awards:
  - I. Howard Lincoln agreed to be the recipient for this year's VIMY awards
- c. Other:
  - I. NAFC Conference: October 11-13<sup>th</sup> at Desert Marriot
  - II. Valley Office copier/printer needs to be replaced. Board Approved to lease new machine for 5 years at \$99 plus maintenance monthly fee
  - III. Telephone system is outdated and will need to convert to new system, Doug to gather cost
  - IV. The Harvey Milk Breakfast event- Thursday, May 11<sup>th</sup> 8:30a-11am– at Palm Springs Convention Center. Approved to purchase a table, invite board members and staff

8. Executive Director Report: (attached)

Submitted by: Marie Gonzales