

Coachella Valley Volunteers in Medicine

**AGENDA**

**Executive Committee**

May 23, 2023 @ 12 Noon

HYBRID Meeting

<https://us02web.zoom.us/j/82137567981?pwd=dUdhUVFwRnlpakN6bS8xd1VpMHlxZz09>

Meeting ID: 821 3756 7981

Passcode: 424839

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|--------------------------------------|---------------------------------------|
| 1. Call to Order                     | Charlene Montgomery, Chair            |
| 2. Minutes of March 28, 2023 meeting | Chauncey Thompson, Secretary          |
| 3. Financial Report                  | Chauncey Thompson, Secretary          |
| a. April                             |                                       |
| b. Bank Stability                    |                                       |
| c. Other                             |                                       |
| 4. Clinical Care Report              | Greg Kuldaneck, Medical Director      |
| a. April Operations Report           | Kristina Banda, Clinical Ops Director |
| b. Other                             |                                       |
| 5. Old Business                      |                                       |
| a. Provider Credentialing            | Kristina Banda                        |
| i. None                              |                                       |
| b. Other                             |                                       |
| 6. New Business                      |                                       |
| a. Board Retreat                     | Charlene Montgomery                   |
| b. Treasurer Update                  | Charlene Montgomery                   |
| c. Other                             |                                       |
| 7. Executive Director's Report       | Doug Morin                            |

Coachella Valley Volunteers in Medicine  
Executive Committee Minutes  
HYBRID Meeting  
March 28, 2023

Present: Charlene Montgomery, Chair; Stewart Fleishman; Chauncey Thompson; Ron Hare; Greg KuldaneK

Staff: Doug Morin, and Kristina Banda

1. Meeting was called to order at 12:30pm by Charlene Montgomery, Chair
2. 1/24/2023 Exec. Minutes have been approved as presented. Motion to accept w/no revisions; CARRIED
3. Financial Report: Chauncey Thompson
  - a. February-
    - I. Springs Woman fundraiser; J&J event benefiting CVVIM raised about \$60K.
    - II. Grant 2023 Desert Health District: requested an extension to 2021 grant; not allowed to apply until that grant is clear. Once received, will reapply.
    - III. Houston Family Grant: received notice of \$25k grant for Diabetes & Hypertension including almost \$12k for Palm Springs Marketing. Should receive in April 2023.
    - IV. PS Expenses- \$67k from clinic opening till end of December, including staffing expenses. Thus far \$20k for January & February.
    - V. Thompson received notice from Bank of SoCal, in view of recent bank closures, informing us they are strong. However, it remains, our funds are only insured by FDIC to a max of \$250,000. An option is to divide and place in other banks.
  - b. Audit: Doug Morin
    - I. Ongoing. No issues noted thus far, on track to present to Board of Directors on 4/25<sup>th</sup>
4. Clinical Care: Greg KuldaneK, MD & Kristina Banda
  - I. Numbers are down, several clinics canceled in February due to provider inavailability.
  - II. Desert Hospital- still interested in residency. We currently don't have the patients to give to additional residents. Desert Hospital Discharge Planners are sending about 2/3 patients a week. Morin indicated TV ads will be purchased by months end.
5. February Operations Report: Kristina Banda
  - I. Cancelations in February from some of our Family Medicine and Internal-providers, numbers are slightly down.
  - II. Banda reported our No Shows rate was at 9%. 20 New patients for February

6. Old Business:
  - a. Committee Update: Charlene Montgomery
    - I. PR Committee doing well; Logo has been chosen, will be shared at the 4/25 Board meeting. Working on entertainment in hopes to bring a boost. Changing Drag event in October from brunch to evening to draw more attraction
  - b. Other:
    - I. Advisory Council- Stewart Fleishman head of new Advisory Council. Frist meeting held June 12<sup>th</sup>. Location & times TBD.
    - II. Personnel- Alejandra Calderon returns from Maternity leave on April 1<sup>st</sup>.
7. New Business:
  - a. Provider Recognition was discussed, including ideas to recognize past providers such as; Display names w/years of service at clinic; Yearly Dinner; Thank You Banner to our Volunteers, tie in PR
  - b. VIMY Awards:
    - I. Howard Lincoln agreed to be the recipient for this year's VIMY awards
  - c. Other:
    - I. NAFC Conference: October 11-13<sup>th</sup> at Desert Marriot
    - II. Valley Office copier/printer needs to be replaced. Board Approved to lease new machine for 5 years at \$99 plus maintenance monthly fee
    - III. Telephone system is outdated and will need to convert to new system, Doug to gather cost
    - IV. The Harvey Milk Breakfast event- Thursday, May 11<sup>th</sup> 8:30a-11am– at Palm Springs Convention Center. Approved to purchase a table, invite board members and staff
8. Executive Director Report: (attached)

Submitted by: Marie Gonzales