

Coachella Valley Volunteers in Medicine

**AGENDA**

**BOARD OF DIRECTORS MEETING**

June 27, 2023, at 8:30am

(Continental breakfast will be provided)

Annenberg Health Sciences Building

2<sup>nd</sup> Floor, Room 4

Eisenhower Health

39000 Bob Hope Drive, Rancho Mirage, CA 92270

Join Zoom Meeting

<https://us02web.zoom.us/j/83086006740?pwd=em5FMUI4WFNYZXZiamdvMXBWBG1Fdz09>

Passcode: 227797

Meeting ID: 830 8600 6740

1. Call to Order Charlene Montgomery, Chair
2. Minutes of April 25, 2023, Meeting Chauncey Thompson, Secretary/Treasurer
3. Consent Agendas (attached)
  - a. Minutes of 5/9/2023 Event Committee
  - b. Minutes of 5/10/2023 Clinical Care Committee
  - c. Minutes of 5/17/2023 PR Communications Committee
  - d. Minutes of 5/23/2023 Executive Committee
  - e. May ED Report
4. Board Director Resignation Charlene Montgomery
5. Financial Report (attached) Chauncey Thompson
  - a. Other
6. Clinical Report
  - a. Operations Report (attached) Kristina Banda, Clinical Ops. Director
  - b. Provider Credentialing Kristina Banda
    - i. Eileen Harrahill, MD- Clinic, St. Med
    - ii. Ernest Wynne, MD-Clinic
    - iii. Mark Minot, MD-EMC Preceptor
    - iv. Roy Young, MD-EMC Preceptor
    - v. Victor Cisneros, MD-ST. Med and in-clinic
    - vi. Rajdeep Brar, MD-Reappt- EMC Preceptor
    - vii. Les Zendle, MD-Reappt. -Clinic Provider
  - c. Sensitive Exam and Chaperone Policy Greg Kuldane, MD, Medical Director  
and Procedure (attached)
  - d. Other



Coachella Valley Volunteers in Medicine

**MINUTES**

Board of Director's Meeting

April 25, 2023, at 3:30 pm

Community Room

Present: Charlene Montgomery, Chair; Stewart Fleishman; Lori Boucher; Ross Hollenkamp; Sandy Powell; Linda Hodsdon; Tom Thetford; Chauncey Thompson; Stephen Scoggins; David Gandolfo; Pat Riley; Greg Kuldane; Linda Evans; Barbara Limbardo

Absent: Esfandiar Nasr, MD

Guest: CV Accounting & Auditing, Andrea Oliveri  
VIM Medical Assistant; Carolina Lua

Staff; Doug Morin, ED; Kristina Banda, Clinical Operations; Mary Martin-Coor, Event and Communications Manager

1. Meeting was called to order by Charlene Montgomery, Chair
2. The 2022 Audit and Financial Report was presented, and we received a "clean" audit. After some discussion, the Audit was approved as presented. CV Auditing and Accounting will forward a final copy for our records.
3. 2/28/23 Board Minutes were approved as presented. Motion to accept with no revisions; CARRIED
4. Consent Agenda meeting minutes were approved as presented. Motion to accept with no revisions; CARRIED
5. Financial Report: Chauncy Thompson

Thompson reported the month of April was a great month. Overall, we continue to do well with expenses less than budget. It was noted Morin is controlling expenses, especially until more grant and other revenue comes in.

- a. Other: In light of recent bank closures, Thompson reported that Bank of Southern California, our bank, has provided information on their investments which are secure. Boucher added that the banking industry would not allow a mass failure of banks to occur, and that they would prop up failing banks, over and above FDIC limits. Several options were discussed to secure our approximate \$250,000 coverage in insured funds; however, Thompson feels secure in not moving accounts.
6. Clinical Report: Greg Kuldane, MD and Kristina Banda
    - a. Banda presented March Operations Report and Graphs. Saw about 60 more patients in March vs February. No Show rates are at 6%, lower than February. This year encounters were low for both locations, but we also didn't have a Social Worker. Palm Springs was

up again over prior months but remains below capacity. Morin and Banda are discussing revising the schedule to increase access via possible evening or Saturday hours.

- b. Other: KuldaneK indicated Street Medicine continues to deal with locating homeless persons needing care. Morin mentioned a community collaborative of organizations who serve the unhoused and homeless is beginning, with VIM as a lead organizer; it is showing signs of bringing various organizations together to provide a variety of services at a single location.
7. Old Business
- a. PR & Comm. Committee: Linda Hodsdon  

The symposium is put on the backburner for now as it is a huge project, and each Board Member should be responsible in reaching out to the community, especially Palm Springs area to beef up our numbers at the clinic. Lots of ideas for the committee when we meet at the next meeting on May 17<sup>th</sup>. The Rotary Club is interested and willing to help us promote.

Springs woman is interested in supporting the Community Garden.
  - b. Events Committee Update: Dave Gandolfo  

VIMY Awards November 4<sup>th</sup> We're expanding the committee to include representatives from all VIM events; a group of energized team members is coming together. The primary goal for the VIMY Awards is to "raise the bar" with raffle items and a limited number of experiential live auction items. The meal will be improved over last year. Award honoree recipient will be Howard Lincoln.
  - c. BDCC Golf Tournament: Mary Martin-Coor  

Sponsorships are above last year by 100+% and the number of golfers this year is greater than last year. Martin-Coor expects to be on budget and bring in more revenue than last year; she also noted that with increased numbers come increased costs and that overall, prices for everything are up.
  - d. Self-Monitoring Programs: Video presentation: Carolina Lua  

Morin discussed one activity relating to the Strategic Plan, that being to develop Self-monitoring Programs for both Diabetes and Hypertension. With a grant from the Houston Family Foundation, Morin reported we were able to purchase 150 each of glucometers and automatic blood pressure monitors. We are now developing infographic sheets for each program, in both English and Spanish, to distribute to patients with their testing machine; the sheet will also include a QR Code for patients to access a video online, in both English and Spanish, to review correct testing procedures. Carolina Lua, VIM Medical Assistant, presented one video that has been created already

e. Other:

Dr. Fleishman met with the Jewish Men's Outreach of the Desert. 188 members, they're extremely interested in working with VIM.

8. New Business

a. Board Self-Assessment Report: Charlene Montgomery

Montgomery reminded the directors of a survey most completed on their impressions of our VIM Board. The results were compiled for us in comparison to all agencies that participated in the survey that was offered by Board Source. In most all categories, our scores were as good or better than other nonprofit organizations

b. Advisory Council: Stewart Fleishman

Fleishman has set a date of June 12th the first VIM Advisory Council, a group of former board directors primarily who will help to advise on relevant and important issues facing our Board of Directors. While the activities for the Council are being determined, one former director has suggested he would be interested in writing a history of the clinic so as to not lose that vital part of who we are. Fleishman will bring this to the Council for discussion and development along with other topics that may be come up.

c. Board Development: Recruiting and Orientation: Tom Thetford

At the initial stages, our board development committee was working on a retreat for the fall of the year. Morin will send a survey to all directors and key leadership to determine the best day and time; a half-day is being suggested with social time planned for. Thetford is also considering our new director on-boarding process to ensure it is supportive and systematic. More information will follow from the committee on these and other plans to support development.

d. Other: Members Only Website: Marie Gonzales

Members Only Site: Moving forward, the agenda and minutes will be added to the site, along with financials and other documents for all to view and print. In addition to that, there will be a link to join meetings via Zoom for upcoming meetings.

9. ED Report: Doug Morin

Report attached.

Submitted by: Marie Gonzales

**Next Board Mtg.- June 27, 2023, at 8:30am- Location: TBA**