

Coachella Valley Volunteers in Medicine

AGENDA

Executive Committee

September 26, 2023 @ 12 Noon

HYBRID Meeting

<https://us02web.zoom.us/j/81561203820?pwd=Y2tVcVFKeGxkZXdsbVkySTdYUkUxUT09>

Meeting ID: 815 6120 3820

Passcode: 864645

1. Call to Order Charlene Montgomery, Chair
2. Minutes of July 25, 2023, meeting (attached) Chauncey Thompson, Secretary
3. Financial Report Chauncey Thompson
 - a. August (attached)
 - b. Financial Advisor Recommendation
 - c. Other
4. Clinical Care Report (attached) Greg Kuldaneck, Medical Director
 - a. August Operations Report (attached) Kristina Banda, Clinical Ops Director
 - b. Provider Credentialing

Name, last/first	Role	Location
Kurzweil, Ami	MD	EMC Preceptor, St. Med.
Kondrat. Jason	MD	EMC Preceptor, St. Med.

- c. Other
5. Executives Directors Report (attached) Doug Morin, Executive Director
6. Old Business
 - a. Board Retreat Review
 - b. Summer Campaign Update
 - c. Other
7. New Business
 - a. Other
8. Adjourn

Coachella Valley Volunteers in Medicine
Executive Committee Minutes
HYBRID Meeting
July 25, 2023

Present: Charlene Montgomery, Chair; Chauncey Thompson; Ron Hare; Greg KuldaneK
Stewart Fleishman;

Staff: Doug Morin, and Kristina Banda

1. Meeting was called to order at 12:30pm by Charlene Montgomery, Chair
2. 5/23/2023 Exec. Minutes have been approved as presented. Motion to accept w/no revisions;
CARRIED
3. Financial Report: Chauncey Thompson
 - a. Reporting June financial information. Payroll and Professional fees are below. Large expenses are in the Other Expense category, nothing out of the ordinary.
 - i. Cash On-Hand- Interest is quarterly and will be seen in the July statement of all the interest that has been forwarded.
 - ii. A CD is due next month for \$50k & \$100k. However, we are sitting in a great liquid financial position. Inflation is starting to rebound, and banks will begin to drop long-term rates. We can try to negotiate rates for the Money Market at a higher interest rate. Thompson suggests meeting with the Financial Advisor or providing preliminary information and recommendations from three (3) firms. The main checking account is on Positive Pay move any automatic debit/deposits should be cleaned up and closed out by the end of August. Once they release access to the monies, we will be in a better position to negotiate.
 - b. Other- Doug stated he sent the invoice to Eisenhower, \$75k for the residency program. I should have the check soon after.
 - i. We Kicked off the Summer Campaign with a goal of \$25k and a matching gift of \$10k. Social media ads on Facebook and letters were sent off through Donor Perfect. At the end of August, there will be another letter sent to wrap up the campaign.
4. Clinical Care: Greg KuldaneK, MD
 - i. We did the Sensitive exam and chaperone policy without issues.
 - ii. PHQ-9/Depression Screening Policy was briefly discussed.
 - a. June Operations Report- Kristina Banda
 - i. Banda discussed Ops report, reviewed graphs, total visits and encounters. June is steady. No-show rate at 4.9%.
 - ii. Physician Assistant, Camellia Davis started Saturday clinics in Palm Springs, Dr. KuldaneK to oversee her.

- a. Provider Credentialing- Below were approved as presented.

Tingle, Elizabeth	LVN	In-Clinic, St. Med
Aguilera, Adolfo	MD	UCR Outreach
Scalero, Amanda	RN	In-Clinic
Mishler, Bruce	RN	In-Clinic

5. Executive Directors Report: Doug Morin, ED
- a. Morin went over July ED Report, all was considered and discussed.
6. Old Business: Charlene Montgomery
- a. Board Retreat- invitations will be sent once the date and time have been finalized.
- b. Board Meeting update-
- i. Board meetings will be moved to Wednesdays at the Indio Clinic at 10 am.
- ii. The August 23rd meeting has been canceled and will resume as scheduled on Wednesday, October 25th at 10 a.m.
7. New Business:
- a. Morin proposed allowing Part Time employees to receive medical benefits at 50%. It was discussed and approved.
- b. Executive Session re: ED Evaluation was discussed and approved.

Next Exec. Meeting – September 26th

Submitted by: Marie Gonzales